



DENNIS C. MILANOVICH  
First Selectman

# TOWN OF ELLINGTON

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DENNIS W. FRAWLEY  
Deputy First Selectman

PETER J. CHARTER  
MARK D. LEIGHTON  
A. LEO MILLER, JR.  
MICHAEL P. STUPINSKI  
NANCY O. WAY

**SPECIAL MEETING  
BOARD OF SELECTMEN  
Thursday, June 16, 2005  
Commission Room - A**

**1. CALL TO ORDER:**

First Selectman Milanovich called the Special Meeting of the Board of Selectmen (BOS) to order at 7:05 p.m.

**SELECTMEN PRESENT:** Peter Charter, Mark Leighton [arrived 7:30 p.m.], Dennis Milanovich, A. Leo Miller, Michael Stupinski and Nancy Way

**SELECTMEN ABSENT:** Dennis Frawley

**OTHERS PRESENT:** NE Aquatics Research: George Knocklein; DEP: Chuck Lee; Resident State Troopers Office: Sgt. Bill Konieczny; Crystal Lake Association: Mark Mickiewicz, President and other members; Town Planner's Office: Matt Davis, Rob Phillips and Reanna Goodreau

**II. PRESENTATION BY GEORGE KNOCKLEIN, CONSULTANT, NORTHEAST AQUATIC RESEARCH – CRYSTAL LAKE DIAGNOSTIC STUDY**

Mr. Knocklein made a Power Point presentation outlining the diagnostic evaluations of the water quality monitoring he performed at Crystal Lake in 2003. His recommendations include: initiate a control program to eliminate milfoil; begin remedial actions to control sediments from the storm water at inlets #12, 10 and 3; and continue the water quality monitoring of the lake to include some winter months.

There was a question and answer period followed by discussions regarding available State funding for the remedial action as well as education programs. Mr. Lee stated that State funding is not available at this time. He did suggest that when the Plan of Conservation and Development is updated that special consideration be given to Crystal Lake and to be sure to include the storm water management plan.

There was some discussion regarding different methods to eliminate the milfoil, i.e., suction harvesting, herbicides and the cost involved. Mr. Lee will try to get some information regarding the cost to suction harvest the milfoil.

Mr. Milanovich questioned if the dam could be used to control the milfoil. Mr. Knocklein responded yes, however, cautioned that manipulating the water level could also impact other vegetation. Mr. Lee suggested repairing the dam and dredge the area to remove the sand.

Mr. Milanovich thanked Mr. Knocklein for his presentation.

### III. APPOINTMENT OF ROAD CONSTABLE

MOVED (WAY), SECONDED (CHARTER) AND PASSED UNANIMOUSLY, BY THOSE PRESENT, TO APPOINT THEODORE BARAN TO THE POSITION OF POLICE CONSTABLE AT A RATE OF \$22.84 EFFECTIVE JULY 1, 2005 IN ACCORDANCE WITH UNION CONTRACT AND POLICE OFFICER STANDARDS AND TRAINING COUNCIL REQUIREMENTS AND AS RECOMMENDED BY SGT. KONIECZNY (ATTACHED).

### IV. APPROVAL OF REVISED JOB DESCRIPTION – ROAD CONSTABLE

MOVED (WAY), SECONDED (CHARTER) AND PASSED UNANIMOUSLY, BY THOSE PRESENT, TO APPROVE THE REVISED JOB DESCRIPTION FOR POLICE CONSTABLE, AS SUBMITTED (ATTACHED).

### III. ADJOURNMENT:

MOVED (MILLER), SECONDED (STUPINSKI) AND PASSED UNANIMOUSLY, BY THOSE PRESENT, TO ADJOURN THE MEETING OF THE BOARD OF SELECTMEN AT 8:58 P.M.

Submitted by

  
Marie Sauve

  
Dennis C. Milanovich



STATE OF CONNECTICUT - DEPARTMENT OF PUBLIC SAFETY  
*Division of State Police*

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**RESIDENT STATE TROOPER'S OFFICE**

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**Memorandum**

To: Dennis Milanovich  
First Selectmen

From: Sgt. William Konieczny   
Resident Trooper Supervisor - Ellington

Date: 14 June 2005

Subject: Part-time constable appointment

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It is the recommendation of this office that the Board of Selectmen appoint Theodore Baran to the position of part-time Constable. The appointment will be effective as of 07/01/05 at a rate of \$22.84

## Town of Ellington Position Description

TITLE:	Police Constable	STATUS:	Non-Exempt
DEPARTMENT:	Resident State Troopers' Office	BARGAINING UNIT:	Police
SUPERVISED BY:	Resident State Trooper Supervisor		

### OBJECTIVES

Under the supervision of the Resident State Trooper Supervisor, performs patrol and investigative work, administrative and special duties to enforce state and federal laws and to provide information to prevent criminal activities and to maintain public safety.

### ESSENTIAL FUNCTIONS

Patrols assigned area in a patrol car to control traffic, prevent crime or disturbance of peace, and to enforce criminal and motor vehicle laws. Must be familiar with assigned patrol area.

Learns of special security, vehicle conditions or other trouble spots; notes suspicious persons and establishments; renders first aid at accidents and assists in investigations of the causes and results of accidents; directs traffic at scene of accidents, fires or other disruptions.

Investigates minor accidents; works closely with resident troopers in ongoing investigations, including undercover operations.

Examines scenes of crime to obtain clues and to gather evidence; investigates suspected persons and questions witnesses.

Arrests or assists in arresting of criminals or suspects; searches prisoners for weapons, contraband drugs or other harmful articles; transports prisoners to State Police Troop or court.

Photographs and diagrams accident or crime scenes.

Assists in preparation of assigned cases for court according to established procedures; prepares materials for warrants; appears before court and/or grand jury.

Carries out special assignments, including assistance in serious crime investigations, identification or photography tasks, youth activities or crime prevention programs.

Provides travel directions and assists the general public.

Coordinates road information with public works employees.

Assists in coordinating schedules and assignments of other constables.

Prepares and maintains files on patrol, investigations and administrative activities, narrative and statistical report and reports work accomplished to supervisor.

Performs other duties as assigned.

#### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Working knowledge of criminal and motor vehicle laws and procedures.

Ability to apply principles of logical thinking to define problems, collect data, establish facts and draw valid conclusions.

Ability to deal with several abstracts and concrete variables.

Ability to interpret a variety of instructions in written, oral or diagrammatic form.

Ability to condense a variety of information into concise and clear written reports.

Ability to speak before a group of people with poise, voice control and confidence.

Ability to lift heavy weights and to pass rigorous physical and background examinations.

Ability to work in poor weather conditions, including extreme heat and cold.

#### REQUIRED EQUIPMENT OPERATION

Drives a high performance police vehicle; operates a firearm, radar units, two-way radios, laser units, computers, PR24/CAP STUN, drug identification kits, flares, handcuffs, intoximeter, and crime scene equipment.

#### REQUIRED PHYSICAL EFFORT

Exposure to high level of stress related to duties involved in a public safety program, including criminal investigations, highway patrol, and public contact. Physical exertion related to visits to crime scenes, foot and vehicle pursuits, shift patrols, and exposure to computer screen; standing at an assigned location and working continuously for extended periods of time; carrying persons, supplies, equipment, running, kneeling, lying in the prone position, as well as lifting ambulance stretchers with medically-distressed people on same, carrying, dragging, moving victims away from danger with or without assistance.

REQUIRED QUALIFICATIONS (Minimum)

Graduation from high school. Must be a minimum of 21 years of age and a citizen of the United States.

Must pass a validated written entry examination, complete a personal oral interview to include at least one police officer on the panel and complete a physical fitness agility examination to be administered by POST Staff. Must satisfactorily pass a background examination, including a motor vehicle driving history with no convictions for evading responsibility or operating under the influence. No criminal convictions for felonies, domestic violence convictions, or Class "A" misdemeanor or Class "B" misdemeanor convictions. Must pass a polygraph examination, a psychological examination and urine/or blood analysis for controlled substances.

SPECIAL REQUIREMENTS

Certification by the Connecticut Police Academy. (Police Officer Standards and Training Council)

Must possess a valid Connecticut motor vehicle driver's license.

**BOS APPROVED: 06/27/88**  
**BOS REVISED: 04/15/91**  
**BOS REVISED: 06/16/05**